

**CYNGOR BWRDEISTREF SIROL  
RHONDDA CYNON TAF  
COUNTY BOROUGH COUNCIL**

**GWŶS I GYFARFOD O'R CYNGOR**

C. Hanagan  
Cyfarwyddwr Gwasanaeth y Gwasanaethau Democrataidd a Chyfathrebu  
Cyngor Bwrdeistref Sirol Rhondda Cynon Taf  
Y Pafiliynau  
Parc Hen Lofa'r Cambrian  
Cwm Clydach CF40 2XX

Dolen gyswllt: Marc Jones - Democratic Services Officer (01443 424102)

**DYMA WŶS I CHI** i gyfarfod o **AMLOSGFA LLWYDCOED** yn cael ei gynnal yn **Civic Offices, Merthyr Tydfil County Borough Council, Merthyr Tydfil** ar **DYDD MAWRTH, 17EG MAWRTH, 2020** am **2.00 PM**.

**AGENDA**

**Tudalennau**

**1. DATGAN BUDDIANT**

Derbyn datganiadau o fuddiannau personol gan Aelodau, yn unol â gofynion y Cod Ymddygiad.

Nodwch:

1. Mae gofyn i Aelodau ddatgan rhif a phwnc yr agendwm mae eu buddiant yn ymwneud ag ef a mynegi natur y buddiant personol hwnnw; a
2. Lle bo Aelodau'n ymneilltuo o'r cyfarfod o ganlyniad i ddatgelu buddiant sy'n rhagfarnu, mae rhaid iddyn nhw roi gwybod i'r Cadeirydd pan fyddan nhw'n gadael.

**2. COFNODION**

Derbyn cofnodion cyfarfod blaenorol Cydbwyllgor Amlosgfa Llwydcoed a gafodd ei gynnal ar 10 Rhagfyr 2019.

**3 - 6**

**3. CALENDR ARFAETHEDIG O GYFARFODYDD AR GYFER 2020–21**

Trafod adroddiad Clerc y Cydbwyllgor.

**7 - 8**

**4. ADRODDIAD RHEOLWR Y GWASANAETHAU PROFEDIGAETHAU**

- Trafod adroddiad Rheolwr y Gwasanaethau Profedigaethau.

- Rhoi diweddariad i'r Aelodau mewn perthynas â chreu ystafell gyfarfod i'r Aelodau a gosod wyneb newydd yn yr Amlogfa.

9 - 12

**5. FFÏOEDD A THALIADAU'R AMLOGGFA A FFÏOEDD A THALIADAU ATODOL 2020–21**

Trafod adroddiad y Cyfarwyddwr Gwasanaeth, Iechyd a Diogelwch y Cyhoedd.

13 - 16

**6. ADRODDIAD MONITRO'R GYLLIDEB AR GYFER 2019–20 AC AMCANGYFRIFON REFENIW DRAFFT AR GYFER 2020–21**

Trafod adroddiad y Trysorydd.

17 - 22

**7. MATERION BRYD**

Trafod unrhyw faterion sydd, yn ôl doethineb y Cadeirydd, yn faterion bryd yng ngoleuni amgylchiadau arbennig.

**Cyfarwyddwr Gwasanaeth y Gwasanaethau Democraidd a Chyfathrebu**

**Cylchreliad:-**

Cynrychioli Cyngor Bwrdeistref Sirol Merthyr Tudful  
Cynghorwyr y Fwrdeistref Sirol, M. Colbran, J. Thomas, D. Isaac a D. Chaplin

Cynrychioli Cyngor Bwrdeistref Sirol Rhondda Cynon Taf  
Cynghorwyr y Fwrdeistref Sirol, (Mrs) A. Crimmings, A. S. Fox, K. Morgan, H Boggis a G. Jones



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL  
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**Llwydcoed Crematorium**

Minutes of the meeting of the Llwydcoed Crematorium meeting held on Tuesday, 10 December 2019 at 2.00 pm at the Civic Offices, Merthyr Tydfil County Borough Council, Merthyr Tydfil.

**County Borough Councillors - Llwydcoed Crematorium Members in attendance:-**

Councillor D Isaac (Chair)

**Merthyr Tydfil County Borough Councillors**

Councillor D Chaplin, Councillor J Thomas and  
Councillor M Colbran

**Rhondda Cynon Taf County Borough Councillors**

Councillor H Boggis Councillor A Crimmings

**Officers in attendance**

Mr B Davies, Director of Finance & Digital Services  
Ms J Lewis, Bereavement Services Manager  
Mr P Mee, Director, Public Health, Protection & Community Services  
Mr S Preddy, Group Accountant  
Mr C Pritchard, Assistant Cemetery Manager/Crematorium Supervisor  
Ms L Coughlan, Solicitor

**14 APOLOGIES FOR ABSENCE**

Apologies for absences were received from County Borough Councillors G. Jones and K. Morgan (Rhondda Cynon Taf County Borough Council).

**15 DECLARATION OF INTEREST**

There were no declarations of interests in matters pertaining to the agenda.

**16 MINUTES**

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 23<sup>rd</sup> July 2019.

## 17 REPORT OF THE BEREAVEMENT SERVICES MANAGER

### 17.1 Inspection of the Crematorium

The Bereavement Services Manager provided an update to Members in respect of the findings of the inspection of the Crematorium, undertaken by the Federation of Burial and Cremation Authorities.

It was reported that the Cremation was found to be in full compliance with all areas inspected, besides one area that was found to be deficient, which was the fact that the Crematorium did not have a defibrillator. However, it was noted that a defibrillator had been purchased and would be installed at the site shortly.

Following discussions, it was **RESOLVED** to note the inspection report received from the Federation of Burial and Cremation Authorities.

### 17.2 ICCM – Recycling of Metals Scheme

The Bereavement Services Manager provided an update to Members with regard to the ICCM Recycling Scheme.

It was reported that in respect of the charity nomination for this period, the Chair and Vice Chair of the Joint Committee nominated the Mayor's fund for Merthyr Tydfil County Borough Council Macmillan Cancer Support to receive a donation in the sum of £8,000. A letter of thanks from the Charity was received by Llwydcoed Crematorium, upon receiving the donation.

Following discussions, Members **RESOLVED** to note the information.

### 17.3 Proposed Conversion of Crematorium House into Meeting Room/Storage Facility

The Bereavement Services Manager asked Members to consider the proposed Conversion of Crematorium House into Meeting Room/Storage Facility.

It was reported that Corporate Estates had designed a scheme of works, together with costs of the project in the sum of £43,908.20.

Following discussions, Members **RESOLVED** to approve the scheme and associated project costs.

### 17.4 Statistics and Performance

In her report, the Bereavement Services Manager provided

Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

Following consideration thereof, it was **RESOLVED** to note the information.

## **18 BUDGET MONITORING REPORT FOR 2019-20**

The Group Accountant provided an update in respect of the 2019/20 Budget Monitoring report, which provided a comparison of actual and projected expenditure against the approved budget for the first seven months of the 2019/20 financial year. An explanation was provided in respect of the main expenditure variance.

Following consideration of the report, it was **RESOLVED** to note the 2019/20 Budget Monitoring update.

## **19 JOINT REPORT OF THE DIRECTOR OF PUBLIC HEALTH, PROTECTION & COMMUNITY SERVICES AND THE DIRECTOR OF FINANCE AND DIGITAL SERVICES**

Members were presented with the Joint report of the Director of Public Health, Protection and Community Services and the Director of Finance and Digital Services which is to propose an arrangement for the annual redistribution of general reserves held by the Llwydcoed Crematorium Joint Committee.

Members were informed that the Joint Committee holds a reserve of £2.206M at 31<sup>st</sup> March 2019 and this is anticipated to increase over coming years.

It was reported that there is an opportunity for the Joint Committee to introduce an arrangement whereby the Committee retain the appropriate level of reserves require to meet their future capital requirements at Llwydcoed Crematorium whilst allowing a redistribution of surplus reserves to each Council to support wider capital investment priorities.

Following consideration of the report, it was **RESOLVED** –

(1) To approve the redistribution of general reserves held by Llwydcoed Crematorium Joint Committee as set out in section 5 of this report; and

(2) Subject to 2.1, authorise the Director of Financial and Digital Services to put in place the necessary financial arrangements for the redistribution.

## **20 REPORT OF THE DIRECTOR OF PUBLIC HEALTH, PROTECTION & COMMUNITY SERVICES**

The Director of Public Health, Protection and Community Services presented his report which is to propose that Llwydcoed Joint Committee

pilot a reduced cremation fee for funeral directors offering direct or simplicity cremations.

It was reported that the proposal would introduce an option for funeral directors to offer direct cremations utilising both crematoria and is consistent with current practice at crematoria across Wales and the UK, in response to growing demand from families seeking low cost, simpler funerals and will support both Council's commitment to assist those with the lowest income who may struggle to meet funeral costs.

The Director of Public Health, Protection and Community Services reported that the cremation fee is currently £710 and it was proposed that the Committee offer a reduced fee of £560 for a direct cremation.

Following discussions with regard to Veterans receiving a discounted rate, Member agreed that they would be happy for them to receive this.

Following discussions, it was **RESOLVED** –

1. Approve a twelve month pilot of a reduced cremation fee for funeral directors offering a direct cremation; and
2. Subject to 2.1, the Committee set this fee at £560 with effect from 1<sup>st</sup> January 2020 (and not January 2019 as outlined in the report).

**This meeting closed at 2.23 pm**

**H. Boggis  
Chairman.**

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL  
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**MUNICIPAL YEAR 2020 - 2021**

<b>LLWYDCOED CREMATORIUM JOINT COMMITTEE 17<sup>TH</sup> MARCH 2020</b>	<b>Agenda Item No. 3</b>
<b>REPORT OF THE CLERK</b>	<b>PROPOSED CALENDAR OF MEETINGS FOR THE 2020-21 MUNICIPAL YEAR</b>

**1. PURPOSE**

To consider the proposed calendar of meetings for the Joint Committee for the 2020-21 municipal year.

**2. RECOMMENDATION**

To agree the calendar of meetings for the 2020-21 municipal year.

**3. BACKGROUND**

- 3.1 The following schedule of quarterly meetings is proposed for the 2020-21 municipal year with the Chairman having the power to call special meetings as and when necessary to consider any matters requiring urgent consideration.

**Quarterly Cycle**

Friday 29<sup>th</sup> May 2020 at 2.00pm

Tuesday 21<sup>st</sup> July 2020 at 2.00pm

Tuesday 8<sup>th</sup> December 2020 at 2.00pm

Tuesday 16<sup>th</sup> March 2021 at 2.00pm

- 3.2 The venue for the meetings will be the Civic Offices of Merthyr Tydfil County Borough Council.

**LOCAL GOVERNMENT ACT 1972**

**As amended by**

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**  
**MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**LLWYDCOED CREMATORIUM JOINT COMMITTEE**

**17<sup>TH</sup> MARCH 2020**

**REPORT OF THE CLERK TO THE LLWYDCOED CREMATORIUM JOINT  
COMMITTEE**

**ITEM**

**Proposed Calendar of Meetings for the 2020-21 municipal year**

Free Standing Matter



# Agendwm 4

Llwydcoed Crematorium Joint Committee

Report of the Bereavement Services Manager  
Statistics and Performance

<b>Cremations</b>	
1970-2015	50038
2016	1258
2017	1480
2018	1527
2019	1458
Jan 2020	173
Feb 2020	131
<b>Total to date</b>	<b>56065</b>
<b>Year to 31 March 2020</b>	
Adults	1344
Children	9
Stillbirths	2
NVF's	135
Body organs	1
Scattered	34
Interred	138
Released	1183
<b>Applications for memorials</b>	
Book of Remembrance	11
Memorial Cards	0
Plaques on Plots	187
Plaques in Garden	4
Rose Bushes	11
Memorial Leaves	3

RECOMMENDATION:  
To note the report

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# LLWYDCOED CREMATORIUM JOINT COMMITTEE

17<sup>TH</sup> MARCH 2020

## REPORT OF THE BEREAVEMENT SERVICES MANAGER

### 1. PURPOSE OF THE REPORT

- 1.1. The purpose of the Report is to update members with regard to the works to create a meeting room for members and the resurfacing works at the Crematorium. .A pre-contract meeting held with the Contractor, GKR Construction, prior to the commencement of the contracted works on Friday 28<sup>th</sup> February 2020 to facilitate the creation of a meeting room. The contract anticipated for completion over a 6 weeks period.

Although we hope to keep any disruption to a minimum, the following actions are imperative to facilitate the works going forward:

- A compound for contractor's equipment required to be set up in the office car park. This will impede access to the Infant memorial garden via the main entrance for the period of the contract.
- There will be no disabled access to the Infant memorial garden and visitors will need to access the garden via the front entrances and around the office building.
- We have erected some temporary signage, advising the public of these restrictions, apologising for the temporary disruption.
- The Bereavement midwife at the local NHS Trust has been advised of the temporary situation.
- A new fire alarm fitted as part of the refurbishment, this is vital, as part of this building will be utilised as a storage area.

- Due to the close proximity of this building to the Crematorium entrance, it was felt prudent to repaint the exterior of the building at this point, to minimise any future disruption and to freshen the building completely.

### **RESURFACING WORKS – CREMATORIUM GROUNDS**

- 1.2. The scheduled resurfacing work, as agreed as part of the capital work programme is now complete.

### **RECOMMENDATION:**

That the report is noted.

## RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

### DISCUSSION PAPER FOR LLWYDCOED CREMATORIUM JOINT COMMITTEE

17<sup>th</sup> MARCH 2020

#### REPORT OF DIRECTOR PUBLIC HEALTH, PROTECTION & COMMUNITY SERVICES

**CREMATION & SUPPLEMENTARY FEES AND CHARGES 2020/21**  
Author: Paul Mee, Director, Public Health, Protection & Community Services (Tel. No. 01443 425513)

#### 1. **PURPOSE OF REPORT**

- 1.1 To set the fees & charges for 2020/21, including the annual uplift effective from 1<sup>st</sup> April 2020.

#### 2. **RECOMMENDATIONS**

- 2.1 It is recommended that this be effective from 1<sup>st</sup> April 2020:

- a) Consider and if appropriate approve the revised levels for cremation and all supplementary fees and charges detailed at section 4.

#### 3. **BACKGROUND**

- 3.1 At a recent meeting, Rhondda Cynon Taf County Borough Council Cabinet agreed the annual increase to fees and charges for 2020-21. This included an increase to cremation fees of 1.5%.
- 3.2 There is currently a consistent schedule of fees and charges across Llwydcoed and Glyntaff Crematorium. This was applied on the basis that the operational management arrangements across both facilities are the same and the services provided across both facilities are the same. Therefore it would be inequitable to have different fees & charges.
- 3.4 This decision was applied from 1<sup>st</sup> April 2014 and a consistent set of fees and charges has been in place since. To maintain this consistent position the Joint Management Committee will need to consider applying the same increase as that applied by Rhondda Cynon Taf County Borough Council.

#### 4. **PROPOSED FEES & CHARGES FOR 2020/21**

- 4.1 It is proposed that to maintain consistency across both facilities, an increase of 1.5% be applied to all fees and charges. The effect of this increase on the principal fees & charges is presented at Table I below.

**Table I – Principal Fees & Charges**

<b>Service</b>	<b>Existing Fee</b>	<b>Increase</b>	<b>Proposed Fee</b>
Cremation	£710	£11	£721
Purchase of cremated remains plot	£272	£4	£276
Interment in a cremated remains plot	£272	£4	£276

- 4.2 To inform the Committee's decision a comparison has been undertaken of existing fees and charges applied at other Crematoria. Table II presents a comparison of existing fees and charges.

**Table II – Existing Cremation Fees 2019/20**

<b>Crematorium</b>	<b>Current cremation fee</b>	<b>Current purchase of plot fee</b>	<b>Current interment in plot fee</b>
Bridgend	£680.70	£413.60	£125.60
Cardiff	£640.00	£330.00	£280.00
Margam	£617.00	(included in cremation fee)	£62.00
Gwent	£770.00	(included in cremation fee)	£90.00 cremation plot £1463.00 in vault
Glyntaff/Llwydcoed	£710.00	£272.00	£272.00

- 4.3 The proposed increase of 1.5% will add £11.00 to the existing cremation fee of £710.00, increasing it to £721.00. At the time of writing, it was not possible to ascertain what fee increases for 2020-21 are proposed by other local authorities across Wales and a verbal update will be provided at the meeting. The proposed fee increase of 1.5% proposed in this report are considered reasonable.
- 4.5 The effect of the proposed increase on supplementary fees and charges is presented at Table III.

**Table III – Supplementary Fees**

<b>Item</b>	<b>Existing Fee</b>	<b>Proposed Fee</b>
Dedication of rosebush and plaque for 10 year period	£191	£194
Exhumation of cremated remains	£252	£256
Additional Chapel slot	£121	£123
Book of Rem. 2 line	£77	£78
Book of Rem. 5 line	£114	£116
Book of Rem. 8 line	£152	£154
Floral emblem and crest	£121	£123
Rededication of rosebush for 10 year period	£161	£163

**5. CONCLUSION**

- 5.1 The harmonisation of operational and management practices across Llwydcoed Crematorium and the Council's Bereavement Services has established a consistent schedule of fees and charges. This was achieved in 2014/15 by applying the proposed annual uplift consistently to both services and by harmonising supplementary fees.
- 5.2 To maintain this position it is proposed that an increase be applied to fees and charges at Llwydcoed that is consistent with the uplift to Bereavement Services fees and charges being applied by Rhondda Cynon Taf County Borough Council from 1<sup>st</sup> April 2020.

**RECOMMENDATION:**

That the fees and charges uplift at Llwydcoed Crematorium from the 1<sup>st</sup> April 2020, be consistent with the uplift applied by Rhondda Cynon Taff County Borough Council.

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## LLWYDCOED CREMATORIUM JOINT COMMITTEE

17th March 2020

### REPORT OF THE TREASURER

#### MATTERS REPORTED FOR DECISION

#### BUDGET MONITORING REPORT FOR 2019/20 AND DRAFT REVENUE ESTIMATES FOR 2020/21

##### 1.0 PURPOSE OF THE REPORT

1.1 This report is intended to provide members with an update on the 2019/20 Budget Monitoring position and the Draft Revenue Estimates for 2020/21.

##### 2.0 RECOMMENDATIONS

2.1 It is recommended that:-

- (a) Members note the 2019/20 Budget Monitoring position
- (b) Members approve the Draft Revenue Estimates for 2020/21

##### 3.0. BUDGET MONITORING REPORT 2019/20

3.1 The Joint Committee on 19<sup>th</sup> March 2019 approved a revenue budget for 2019/20, which projected a net contribution to reserves of £533,420.

3.2 Appendix 1 gives details of the approved budget, actual expenditure to 29<sup>th</sup> February 2020 and projected outturn figures for 2019/20.

3.3 **Expenditure for 2019/20 is projected to be £805,452 against a budget of £601,010 – an overspend of £204,442.**

3.4 The main expenditure variances are as follows: -

- Employees £10,484 over spent due to sickness cover costs.
- Premises £171,415 over spent due to inclusion within the projected expenditure of proposed capital projects.
- Transport £22,428 overspent due to the purchase of a replacement ATV with snow plough attachment.

3.5 **Operating income for 2019/20 is projected to be £1,085,578 against a budget of £1,130,930, showing a deficit of income of £45,352.**

3.6 The reason for the deficit of income is a result of a decrease in the number of cremations this year. Projections for cremation fees have been made based on actuals to date and an estimated number of cremations for March.

### 3.7 **Summary position for 2019-20**

	£
<b>General reserves brought forward 1<sup>st</sup> April 2019</b>	<b>2,206,268</b>
Projected Net Revenue contribution to reserves in 2019/20	283,626
Redistribution of General Reserve	<u>-1,500,000</u>
<b>Projected General Reserves 31<sup>st</sup> March 2020</b>	<b><u>989,894</u></b>

## 4.0 **DRAFT REVENUE ESTIMATES 2020/21**

4.1 The Draft Revenue Estimates 2020/21 are also shown in Appendix 1.

4.2 **Proposed operational expenditure is £604,390 compared with an approved budget of £601,010 in 2019/20.**

- **Employees budget £247,130** - this provides for a full establishment for the full year. It also includes a budget to cover the gardening and grass cutting function.
- **Premises budget £197,610** – the budget has been adjusted between the Supplies & Services Budget to record the cremator maintenance costs appropriately.
- **Transport budget £3,000**
- **Supplies & Services budget £79,820** – the budget has been adjusted between the Premises Budget to record the cremator maintenance costs appropriately.
- **Central Support Budget £76,830** – includes management support costs based on current time apportionment.

4.3 **Proposed operational income is £1,147,890 compared with an approved budget of £1,130,930 in 2019/20** – the budget is based on estimated levels of activity and the proposed increase to fees and charges subject to approval by the Joint Committee.

## 5.0 **SUMMARY**

5.1 The Budget Monitoring position will be dependent upon the final 2019/20 position and any further capital expenditure to be incurred to the year-end 31<sup>st</sup> March 2020. The final year-end position will be reported at the May 2020 Joint Committee meeting.

- 5.2 The Draft Revenue Estimates 2020/21 propose an operating surplus of £543,500. With anticipated investment income of £3,500.
- 5.3 It was agreed at the Joint Committee meeting of 10<sup>th</sup> December 2019 that there would be an £350,000 Annual Redistribution of the General Reserve to the respective Authorities.
- 5.4 The net contribution to reserves in 2020/21 is estimated at £197,000.
- 5.5 Based on the 2019/20 Budget Monitoring Report and the Draft Revenue Estimates 2020/21 the estimated General Reserve Balance at the end of 2020/21 would be £1,186,894. Although at this stage this does not take into account any capital works that may be identified to be undertaken during 2020/21.

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Appendix 1						
2019-20						2020-21
	Budget £	Actual to 29th February 2020 £	Projected outturn £	Projected variance £	Comments	Budget £
<b>OPERATING EXPENDITURE</b>						
<b>Employees</b>						
Admin salaries	82,850	79,647	84,406	1,556		82,810
Technicians wages	87,050	77,969	86,078	-972		87,080
Agency staff	75,170	62,299	85,070	9,900	Additional costs due to admin sickness cover	77,240
	<b>245,070</b>	<b>219,915</b>	<b>255,554</b>	<b>10,484</b>		<b>247,130</b>
<b>Premises</b>						
Repair and Maintenance	41,530	76,498	199,419	157,889	Increased as includes £55k office conversion & actual resurfacing costs higher than estimate.	90,030
Gas	24,020	23,028	33,092	9,072		24,380
Electricity	21,410	24,871	35,432	14,022		21,730
NNDR	36,940	37,346	37,346	406		37,490
Council Tax	1,430	1,524	1,524	94		1,450
Water Charges	520	223	700	180		530
Fixtures and Fittings	15,000	0	0	-15,000		9,000
Contractor Payments	0	0	0	0		7,000
Cleaning Materials	1,200	157	5,952	4,752	Includes skip charges	200
General Insurance	5,800	5,800	5,800	0		5,800
	<b>147,850</b>	<b>169,447</b>	<b>319,265</b>	<b>171,415</b>		<b>197,610</b>
<b>Transport</b>						
Plant and Vehicles	3,000	22,509	25,428	22,428	£22k Purchase replacement ATV with snow plough attachment gator on approved list of capital projects	3,000
	<b>3,000</b>	<b>22,509</b>	<b>25,428</b>	<b>22,428</b>		<b>3,000</b>
<b>Supplies and Services</b>						
Plaques and Memorials	14,000	11,960	14,030	30		14,000
Caskets and Urns	5,000	2,095	5,000	0		5,000
Books of Remembrance	2,000	1,508	2,000	0		2,000
Hire Of Equipment	6,500	11,226	11,620	5,120	Increased costs due to Wesley Media works	8,000
Computer Costs	4,500	343	4,500	0		5,520
Protective Clothing	2,000	0	1,000	-1,000		2,000
Office expenses	9,300	5,576	7,870	-1,430		6,800
Subscriptions	1,650	998	1,000	-650		1,650
Analyst's Fees	1,150	1,145	1,145	-5		1,150
Medical Expenses	29,000	23,249	28,000	-1,000		29,000
Contractor Payments	48,500	48,267	49,000	500		0
Audit Fees	2,000	743	750	-1,250		2,000
Training	600	475	600	0		600
Other Miscellaneous Expenses	400	112	200	-200		400
Credit/Debit Card Transaction Charges	100	0	100	0		100
Employers liability insurance	1,560		1,560	0		1,600
	<b>128,260</b>	<b>107,696</b>	<b>128,375</b>	<b>115</b>		<b>79,820</b>
<b>Support costs</b>						
Central Support costs	76,830	0	76,830	0		76,830
	<b>76,830</b>	<b>0</b>	<b>76,830</b>	<b>0</b>		<b>76,830</b>
<b>Total Operating Expenditure</b>	<b>601,010</b>	<b>519,567</b>	<b>805,452</b>	<b>204,442</b>		<b>604,390</b>
<b>OPERATING INCOME</b>						
Caskets and Urns	-8,130	-5,099	-5,563	2,567		-8,250
Plaques and Memorials	-21,420	-20,423	-22,280	-860		-21,740
Cremation Fees	-1,032,340	-873,583	-967,730	64,610	Lower number of cremations than anticipated	-1,047,830
Books of Remembrance	-2,310	-2,117	-2,309	1		-2,340
Burial Fees	-45,210	-31,708	-59,840	-14,630	Number of new plots purchased in Feb higher than estimated	-45,890
Exhumation Fees	-1,000	-1,640	-1,789	-789		-1,020
Chapel Use	-10,940	-7,623	-8,316	2,624		-11,100
Memorial permits	-9,580	-11,035	-12,038	-2,458		-9,720
Mercury Abatement Income	0	-4,442	-4,412	-4,412	based on 50% no cremations Jan to Dec	0
Energy Savings	0	-1,193	-1,301	-1,301		0
Vending Sales	0	0	0	0		0
<b>Total Operating Income</b>	<b>-1,130,930</b>	<b>-958,863</b>	<b>-1,085,578</b>	<b>45,352</b>		<b>-1,147,890</b>
<b>Operating Surplus</b>	<b>-529,920</b>	<b>-439,296</b>	<b>-280,126</b>	<b>249,794</b>		<b>-543,500</b>
Interest on Investments/ Balances	-3,500	0	-3,500	0		-3,500
<b>Net contribution to/from Reserves</b>	<b>-533,420</b>	<b>-439,296</b>	<b>-283,626</b>	<b>249,794</b>		<b>-547,000</b>
<b>General reserves B/F</b>	<b>2,206,268</b>		<b>2,206,268</b>	<b>0</b>		<b>989,894</b>
Contributions to/ from Revenue	533,420		283,626	-249,794		547,000
Redistribution of General Reserve	0		-1,500,000	-1,500,000		-350,000
<b>General reserves C/F</b>	<b>2,739,688</b>		<b>989,894</b>	<b>-1,749,794</b>		<b>1,186,894</b>

**LOCAL GOVERNMENT ACT 1972**

**As amended by**

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**LLWYDCOED CREMATORIUM JOINT COMMITTEE**

**17th March 2020**

**Report of the Treasurer to Llwydcoed Crematorium**

**LIST OF BACKGROUND PAPERS**

**Ref:**

Item 1 - Budget Monitoring Report 2019/20  
& Draft Revenue Estimates 2020/21

**Contact Officer**

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